GOVERNMENT OF TAMILNADU

COMPETITIVE RE-TENDER FOR THE SUPPLY OF ELECTRIC TABLE FANS

RATE CONTRACT FOR THE SUPPLY AND COMMISSIONING OF

34,46,000 PIECES OF ELECTRIC TABLE FAN

AS PER IS : 555-1979

2013 - 2014

(NOT TRANSFERABLE)

TENDER REF. NO. : Spl.Prog 16/ 29251 / 2013

ADVERTISED ON : 06.08.2013

SL.NO.

ISSUED TO :

CASH RECEIPT NO :

DATE: **for T.N.C.S.C.**

Cost of Tender Form Rs. 2000/- + VAT @ 5% - Rs. 2100/-

TAMILNADU CIVIL SUPPLIES CORPORATION
HEAD OFFICE
NO 12, THAMBUSAMY ROAD, KILPAUK, CHENNAI – 600 010

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1. PREAMBLE OF TENDER

Rate contract for supply and commissioning of Electric Table Fan.

(a) The Government of Tamil Nadu in Special Programme Implementation Department have issued orders for free distribution of Electric fans, mixies and grinders to the women beneficiaries belonging to the families holding family cards which are eligible for drawing rice. The Tamil Nadu Civil Supplies Corporation has been entrusted with the task of procurement under the scheme.

(b) It is therefore proposed to purchase **34,46,000 pieces of Electric Table Fan** as per IS specifications apart from incorporating certain specific requirements as mentioned herein. The Government have sanctioned necessary fund for this purpose in the year 2013-2014.

(c) The successful tenderer has to supply the **Electric Table Fans** at the designated locations at all Assembly constituencies and provide servicing facility for the period and manner mentioned in the tender.

(d) Based on the Government orders, TNCSC proposes to finalise a rate contract by calling for tenders from the manufacturers of **Electric Table Fan** through competitive bidding process for supply and commissioning of Electric Table Fan as per specifications given in the tender to carryout the above objective of the Government.

(e) The successful tenderers should work closely with Government of Tamil Nadu and Tamil Nadu Civil Supplies Corporation in achieving the scheduled targets.

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(f) Short Titles used in the Tender Document:

1	Tenderer / bidder	Tenderer / bidder means the party or consortium of parties who makes a formal offer in pursuance of the tender floated.
2	Successful tenderer	Successful tenderer means the tenderer who becomes successful through the tender process.
3	Manufacturer	Manufacturer means the firm which manufactures item either by way of producing each item at its manufacturing plant or makes the Assembly of all components at its plant.
4	Day	A day means a calendar day.
5	Service Centre	A service centre means the centre or place, wherein the tenderer inter-alia undertakes and performs the service activities relating to the **Electric Table Fan** in the tender and shall include a Direct Service Centre or Authorised Service Centre.
6	Authorised Service Centre	Authorised Service Centre means a service Centre run by the tenderer through another party by entering into a valid commercial agreement.
7	Call Centre	Call Centre means the centre or the place wherein the tenderer shall make arrangements to receive complaints/service calls from the customer/ TNCSC / Government/ Nominated Agency.
8	Cost	Cost means the total cost to be incurred by the purchaser towards the purchase of **Electric Table Fan** and also charges to be incurred by the purchaser towards maintenance of Electric Table Fan during warranty period of two years.
9	Purchaser	Purchaser means the TNCSC who on behalf of the Government of Tamil Nadu is making this procurement through this tender.
10	Commissioning	Commissioning means ensuring the functioning of each and every **Electric Table Fan** at the user point by the Supplier in the presence of the officials authorised by TNCSC/ Government / Nominated Agency.
11	Delivery point	Delivery point means designated locations at Assembly constituencies in the State of Tamil Nadu
12	TNCSC	TNCSC means Tamil Nadu Civil Supplies Corporation
13	Rate contract	Rate contract means a contract where a set of rates and terms and conditions are fixed for the supply of unit quantities of goods

(g) Applicability of Tamil Nadu Transparency in Tenders Act 1998

This tender is governed by the Tamil Nadu Transparency in Tenders Act 1998 and The Tamil Nadu Transparency in Tenders Rules 2000 as amended from time to time. In case of any conflict between the terms and conditions in the tender document and the Tamil Nadu Transparency in Tenders Act 1998 and the Tamil Nadu Transparency in Tenders Rules 2000, the Act and Rules shall prevail.

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2. CHECK LIST

TENDERER TO FILL IN THE CHECK LIST GIVEN BELOW

(a) PART – I COVER- (TECHNICAL BID)

SL NO	DESCRIPTION	PLEASE STATE YES OR NO IN WRITING	PLEASE INDICATE PAGE NO.
1	Whether the tender is submitted in two envelopes as Part-I cover (Technical Bid) and Part-II cover (Price Bid)?		
2	Whether a letter of authorization / Power of Attorney for signing the tender document is enclosed in an Rs.100/- Non-Judicial stamp paper?		
3	Whether profile of the company is enclosed?		
4	Whether the two sample pieces of Electric Table Fan along with laboratory Test Report as per clause 10(b) are submitted with tender?		
5	Whether the certificate from BIS/ NABL accredited laboratory stating that the samples are in compliance with the tender specifications and pass all test parameters laid down in the tender is enclosed?		
6	Whether the Type Tests Reports and Test Report for Plastic material as per table are enclosed?		
7	Whether earnest money deposit for **Rs.7,00,000/- (Rupees seven lakhs only)** in the form of demand draft drawn on a Nationalised Bank/ Scheduled Bank in favour of TNCSC, payable at Chennai is enclosed ?		
8	Whether duly attested Photostat copy of the certificate of registration under VAT / CST is enclosed? (If it is not applicable to any tenderer a self certification to that effect should be furnished – refer clause (11) under qualification criteria).		
9(a) (b)	Whether audited balance sheet duly certified indicating the annual turnover as per Annexure-I A / I B is enclosed? Whether Banker's certificate for minimum cash credit facility is enclosed?		

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10.	Whether Photostat copy of the latest income tax return duly signed by the auditor is enclosed.? (If it is not applicable to any tenderer a self certification to that effect should be furnished – refer clause (11) under qualification criteria)		
11	Whether documentary evidence in support of production capacity is enclosed?		
12	Whether certificate for not having been black listed either by TNCSC or by any other Govt./ Govt. undertaking as per Annexure-II is enclosed ?		
13	Whether declaration form duly signed by the tenderer as in Annexure-III is enclosed.?		
14	Whether terms and conditions of the tender in original is duly signed in each page?		
15	Whether a Video CD covering the entire manufacturing process of the company from the raw material stage to the finished product is furnished?		
16	Whether documentary proof for manufacturing of the item quoted for atleast for the last three years has been enclosed?		
17	Whether list of lab equipment available in the tenderer's manufacturing premises is furnished ?		
18	Whether list of plant and machinery available in the tenderer's manufacturing premises is furnished ?		
19	Whether a letter of undertaking to establish service centres / call centres upto Assembly constituency level in the State of Tamil Nadu is enclosed?		
20	Whether a self certificate certifying that the quality of samples given and product to be supplied is conforming to the technical specifications prescribed in para-21 is enclosed as per Annexure-IV ?		
21	Whether a certificate on the supply of minimum quantity prescribed in the tender as per Annexure–V is enclosed?		
22	Whether a declaration is enclosed as required in para 5.6. (d) in case if the tender documents are downloaded from website? Annexure-VI		
23	Whether Tender's covering letter is duly signed by the tender as in Annexure – VII is enclosed?		

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(b) PART-II COVER (PRICE-BID)

SL NO	DESCRIPTION	PLEASE STATE YES OR NO IN WRITING
1	Whether covering letter as prescribed, duly signed by the tenderer is enclosed?	
2	Whether price tender duly signed is enclosed ?	
3	Whether corrections if any in the rates quoted have been duly attested?	

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3. TENDER NOTICE

TAMIL NADU CIVIL SUPPLIES CORPORATION: HEAD OFFICE
No. 12, THAMBUSAMY ROAD, KILPAUK, CHENNAI - 10.

TENDER NOTIFICATION FOR THE SUPPLY OF ELECTRIC TABLE FAN.

The Managing Director, Tamil Nadu Civil Supplies Corporation, Chennai invites sealed tenders in two cover system "under rate contract" for supply of the **Electric Table Fan** as per specifications given in the tender schedule for delivery at the designated locations in the State of Tamil Nadu for the year 2013-14.

Sl. No.	Tender ref.	Item	Quantity (Nos.)
1	Spl.prog.16/ 29251/13	Electric Table Fan	**34,46,000**

Sl. No.	Item	Earnest Money Deposit (Rupees)	Pre Bid conference	Last date and time for receipt of tender	Date and time of opening of Tender
1	Electric Table Fan	7,00,000	12.08.2013 At 3.00 PM	23.08.2013 Up to 12.00 Noon	23.08.2013 At 2.00 P.M

Detailed specifications and terms & conditions are indicated in the tender document. The tender document can be obtained in person from the above mentioned office or by post on all working days up to 5.30 P.M. on 22.08.2013 on payment of **Rs.2100/- or Rs.2200/-** respectively by means of Demand Draft drawn in favour of Tamil Nadu Civil Supplies Corporation payable at Chennai. TNCSC is not responsible for any delay in receipt or non delivery of Tender Document by post / courier. Alternatively, the tender document can also be downloaded from www.tncsc.tn.gov.in or www.tenders.tn.gov.in at free of cost.

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4. QUALIFICATION CRITERIA

1. Tenderer:

a) Should be a manufacturer of Electric Table Fan as per IS: 555-1979 at least for a period of 3 year as on 31.03.2013 and should possess valid registration for the manufacture. (Copy of valid registration certificate should be enclosed).

b) The tenderer shall either be a single party or consortium of maximum of three parties.

c) In case of consortium bidder, each member of the consortium should be a registered company and existing for a period of 3 years as on 31.03.2013.

d) In case of consortium bidder, the lead / Prime member or atleast one of the member of the consortium shall be a manufacturer of Electric Table Fan as per IS: 555-1979 atleast for a period of 3 years as on 31.03.2013 (Copy of valid registration certificate should be enclosed).

2) (a) **Turnover:** The average annual turnover of the bidder in the previous three financial / accounting years of 2010-11, 2011-12, & 2012-13 or 2009-10, 2010-11 and 2011-12 shall be not less than Rs.20 Crores.

i) In the case of consortium bidder, with three members, the lead / Prime member shall meet the 100% requirement of the turnover prescribed in the tender for eligibility and the other two members of the consortium shall meet atleast to the extent of 50% requirement of the annual turnover individually.

ii) In case of consortium bidder with two members, the lead / prime member shall meet the 100% requirement of the turnover prescribed in the tender for eligibility and the other member of the consortium shall meet atleast 50% requirement of the annual turnover.

iii) In the event of foreign companies participating with Turnover credentials, the exchange rate as on 23.08.2013 will be taken for the purpose of tender evaluation.

iv) Official documentation establishing Electric Table Fan manufacturing capacity from Tax Authorities / Statutory Authorities of the country of Incorporation shall be submitted along with a certificate

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from the Notary indicating that the translation was done by him. If the documentation is not in English, then notarized English translation should be submitted.

(b) The tenderer should have a minimum cash credit facility of Rs.3 crores exclusively for this work duly certified by the Banker.

3)(a) **Manufacturing Capacity**: The tenderer should have Annual manufacturing capacity of atleast **2,00,000 Nos**. of the tendered item. In case of consortium bidder this criteria may be satisfied by all the members jointly.

(b) Should possess a minimum plant and machinery and laboratory equipments at their manufacturing units for manufacture and for conducting the Tests specified in the tender document and the Type Tests prescribed in the IS: 555-1979 for their annual manufacturing capacity.

(c) For companies who have been unable to supply due to shortfall in production capacity and consequently the orders were cancelled proportionately either in the first phase or second phase, the total manufacturing capacity of that bidder shall be restricted to the quantity that was supplied within the year of the first phase or second phase whichever is lesser quantity.

4) **Minimum Quantity**: The tenderer should offer not less than **1,00,000 Nos.** of the tendered item. The tenderer who quoted for the quantity less than **1,00,000 Nos.** will be treated as non responsive.

5) The tenderer should have supplied atleast 1,00,000 units of fans (including table, pedestal, wall mounted and ceiling fans) in any one of the last 3 years. Supporting document such as Purchase order copy, invoices shall be furnished for the above in the tender.

6) Should have a valid local Sales Tax registration / Value Added Tax registration (wherever applicable) / Central Sales Tax registration. Copy of valid Sales Tax / CST registration certificate should be enclosed.

7) Should have filed the latest I.T return and should enclose the copy of the same duly certified by the Auditor. TNCSC team will verify the Sales turn over given in Auditor Certificate with the Sales Tax

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department for its correctness. If any deviation is found, the orders given / proposed to be given will be cancelled.

8) Should not have been black listed either by TNCSC or by any of the Government / Government Undertaking either in India or anywhere in the world.

9) Should furnish a self certificate in the format prescribed in Annexure-IV on the quality and specification of various components of samples given and product to be supplied with reference to the technical specifications prescribed in the tender.

10) Should furnish samples and test reports as specified in Para-10.

11) If the provisions at Clause (6) & (7) are not attracted to any tenderer a self certification to that effect shall be furnished in the tender.

5. GENERAL INSTRUCTIONS

a) The tenderers are requested to go through instructions, terms and conditions and specifications given in the tender. Failure to furnish all required information in every respect will be at the tenderer's risk and may result in the rejection of the tender. For any queries **Contact phone No.044-26426773-6, 26424871.**

b) The representative model of the item for which tenders are invited is at display at the Head Office of TNCSC, at 12, Thambusamy Road, Kilpauk, Chennai. The same can be inspected by the interested bidders during Office hours on all the working days up to the last date for issue of tender document.

c) The tenders shall be deemed to have satisfied him self / themselves fully before bidding as to be correctness and sufficiency of his / their bid for the contract and price quoted in the bid to cover all obligations under this tender.

d) It must be clearly understood that the terms and conditions and specifications are intended to be strictly enforced.

e) The tender shall be fully and completely responsible to TNCSC and State Government for all the deliveries and deliverables as per tender condition.

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f) No escalation of cost in the Tender by the Tenderer will be permitted throughout the period of Agreement or throughout the period of completion of contract whichever is later on account of any reasons whatsoever.

g) In the event of production / assembly of the product being done in a foreign country, all quality control arrangements done by CIPET and TNCSC shall be carried out as in manufacturers located in India. However, the cost of such deployment of personnel and related expenses inclusive of accommodation, travel etc., shall be borne by CIPET and TNCSC and the cost reimbursed by the manufacturer. The expenses incurred by CIPET and TNCSC shall be deducted at every stage of a bill of payment being considered.

5.1 Pre-bid Meeting

There will be a prebid meeting on **12.08.2013 at 3.00 P.M** in the Head Office of TNCSC at 12, Thambusamy Road, Kilpauk, Chennai during which the prospective tenderers can get clarifications about the tender. The tenderers shall send their queries in writing if any so as to reach TNCSC atleast two days prior to the pre-bid meeting date. The tenderers may also check the TNCSC website www.tncsc.tn.gov.in for any uptodate information like change in date / venue etc., of pre-bid meeting as TNCSC may not be able to identify and communicate with the prospective bidders at this stage.

Non attending of pre-bid meeting is not a disqualification.

5.2 Clarifications on the tender

A prospective tenderer requiring any clarification on the tender may request Tamil Nadu Civil Supplies Corporation by a letter or by fax or by email tncscetf@tn.gov.in. TNCSC will respond in writing to any request for clarification in the tender. For e-mail communication from the tenderers, e-mail reply from TNCSC shall be treated as valid communication.

5.3 Amendments to the tender

a) TNCSC may amend the tender wherever it is felt that such an amendment is absolutely necessary.

b) Amendment to tender may also be given in response to clarifications by prospective tenderers and it is solely at the discretion of

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TNCSC. Any amendment to the tender will be uploaded in the website and made available and it is the responsibility of the tenderer to verify the amendments if any and get the amendment documents before the submission of the tender provided no such change could be effected 48 hours prior to the time fixed for opening of the tender.

c) TNCSC at its discretion may or may not extend the due date and time for the submission of tender on account of amendments.

5.4 Language of the Tender

The tender prepared by the tenderer as well as all correspondence and documents relating to the tender shall be in English language only. In case any document is in other language, a copy of English translation shall be provided with the tender. The supporting documents and printed literature furnished by the tenderer may be in another language provided they are accompanied by an accurate translation in English language, in which case, for purposes of interpretation of the tender, the English translation shall govern. The Tenders received without such English translation copy of the supporting documents are liable to be rejected. For any wrong translation the tenderer is responsible.

5.5 Consortium :

(a) The consortium joint venture agreement shall be registered in INR 100 Non-Judicial stamp paper.

(b) A legally valid agreement shall be executed for the consortium binding all the members. All partners of the consortium shall be liable jointly and severely for the execution of the contract in accordance to the contract terms and it should be explicitly stated in the consortium agreement. The consortium agreement should indicate precisely the role of each member of the consortium in respect of the contract.

(c) Copy of the consortium agreement shall be enclosed with the technical bid. Alternatively, a letter of intent to execute a consortium agreement in the event of a successful bid shall be signed by all the partners and submitted with the bid together with the copy of the proposed agreement.

(d) The consortium agreement shall authorize one of the members of the consortium as prime member / bidder who meets the turn over criteria applicable to the prime member / bidder as prescribed in the tender document. This authorization shall be evidenced by submitting of Power of Attorney signed by the legally authorized signatories of all the partners.

(e) The prime member / bidder shall be authorized to incur liabilities and receive instruction for and on behalf of him and all partners of the consortium and entire execution of the contract including payment shall be done exclusively with the prime bidder. All correspondence will only be made with the prime bidder.

(f) The prime bidder alone is to be held responsible for any non supply, delayed supply, quality of the products and all aspects related to the tender.

(g) The liability of the Prime bidder is firmly secured by way of Bank Guarantee.

(h) The Consortium members of the supplier to whom cancellation orders were issued for the year 2011-12 & 2012-13 on account of supply of faulty products are ineligible for the year 2013- 14.

(i) A Tenderer cannot submit an individual tender and at the same time be a member of another consortium in another tender being offered under this rate contract. Also, only one tender will be allowed from each consortium.

5.6 Tender form not transferable

The tender form sold to a tenderer is not transferable. It should not be used by others and if used by others it will not be accepted. Similarly photo copy of the tender form will not be accepted.

5.7 Downloaded tender form

a) The tender document can be downloaded through website on A4 size paper only and computer print alone should be submitted in the form of a booklet. Submission of tender document in any other form will be rejected.

b) Tenderer shall down load corrigendum, if any, published subsequently and submit along with the tender; otherwise the tender will be rejected. It is the responsibility of the tenderer to check whether any

corrigendum has been given by the TNCSC subsequently in the website / newspapers.

c) The tenderer shall submit downloaded tender documents in original without any change/ addition/ deletion and correction. If any change / addition/ deletion is detected at any stage after the award of the tender, the EMD as well as S.D. remitted by the tenderer will be forfeited without any intimation and their name will be black listed from participating in subsequent tenders. Besides, they will also be prosecuted.

d) A declaration should be given by the tenderer along with the tender in the form given in **Annexure-VI.**

6. COST OF TENDERING

The tenderer shall bear all costs associated with the preparation and submission of tender. TNCSC will in no way be responsible or liable for these charges/ costs incurred regardless of the conduct or outcome of the tender process.

7. EARNEST MONEY DEPOSIT

a) An earnest money deposit amount of **Rs.7,00,000 (Rupees Seven lakh only)** should be paid along with technical offer by way of demand draft/banker's cheque obtained from a nationalised / scheduled bank drawn in favour of TNCSC payable at Chennai. The EMD in the form of Bank Guarantee is not acceptable.

b) The earnest money deposit amount of the unsuccessful tenderers will be refunded after the acceptance of the successful tenders within a reasonable time. The earnest money deposit amount held by TNCSC, till it is refunded to the unsuccessful tenderers will not earn any interest thereof.

c) The earnest money deposit amount of successful tenderers can be converted as part of the security deposit (SD) for successful execution of the tender.

d) Any tender not enclosed with earnest money deposit amount as in clause 7(a) above will be rejected summarily by TNCSC as non-responsive.

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e) The Earnest Money Deposit amount shall be forfeited by TNCSC, if a tenderer withdraws the tender during the validity period specified in the tender or fails to sign the contract or to remit security deposit within the respective due dates.

8. SUBMISSION OF TENDER

8.1 Submission of tender under two covers system

a) Tender should be submitted in two parts in original i.e. Part-I cover and Part-II Cover. The Part-I cover is the technical offer and Part-II cover is price offer. The envelopes should be super scribed as **"Tender for rate contract for the supply of Electric Table Fan"**. The Part-I cover and Part-II cover should also be marked on the top with the firm name and address of the tenderer and these two covers should be packed in a single cover (Outer cover) and put into tender box, before the date / time prescribed. The tender will not be received personally.

b) If the tenderer prefers to submit the tender by post / courier, the tenderer should ensure that the tender to reach the Managing Director, TNCSC on or before the due date and time. TNCSC will not be liable or responsible for any postal / courier delay or any other delay whatsoever.

c) If any tender is received after due date and time or unsealed or disorderly submitted or received by Facsimile (FAX), the tender will be treated as non-responsive.

8.2. Documents to Be Furnished In the Part-I Cover (Technical Bid)

a) The Technical Bid format as given in the Tender shall be filled, signed and stamped on all pages. Errors if any shall be attested by the Bidders. The Technical Bid shall not contain any indications of the Price; otherwise the Bid will be summarily rejected.

b) The supporting documents and other documents as given below should be submitted in the Technical Bid.

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#	Documents to be submitted
1.	EMD should be kept in a separate cover, superscribed as "EMD Cover"
2.	Authorisation letter or Power of Attorney from the Board of Directors/ Managing Director of the company / Authority of the Organisation authorising the Tender submitting authority
3.	Consortium Agreement: In case of Consortium, a Consortium Agreement in INR 100 non-judicial stamp paper should be signed by all consortium partners and submitted.
4.	All the signatories of the Consortium Agreement shall be duly authorised by the respective Board of Directors/Managing Directors of the Companies of the Consortium / Authority of the Organisation.
5.	A full set of Tender document should be printed, signed by the authorised signatory and stamped in all pages as a token of accepting the conditions.
6.	Technical Bid should be duly filled, signed by the authorised signatory and stamped in all the pages.
7.	"All the supporting documents to prove tender's eligibility" These documents should be signed by the authorised signatory and stamped in all pages and enclosed in the tender document
8.	Sample Electric Table Fan Test Report issued by the Government of India Testing Agency as mentioned in Clause-10 (a)
9.	Tenders shall furnish an undertaking for the supply of minimum of 1, 00,000 Electric Table Fan if their Tender becomes successful.
10.	All undertaking letters as required in the Tender document.
11.	Profile of the company with a Video CD covering the entire manufacturing process of the company from the raw materials stage to the finished product.
12.	List of plant and machinery and laboratory equipments available at their manufacturing units for manufacture and for conducting the Tests specified in the tender document and the Type Tests prescribed in the IS: 555-1979.
13.	List of Service Centres now available in Tamil Nadu

SIGNATURE OF THE TENDERER

8.3 Signing of tender

a) The tender shall be typed or written in indelible ink and shall be signed by the tenderer or a person duly authorised to bind the tenderer to the contract. All pages of the tender shall be signed by the person or persons authorised to sign the tender.

b) Any alterations, corrections or overwriting shall be treated as valid only if they are authenticated by full signature by the person or persons authorised to sign the tender.

c) The tender once submitted cannot be modified or amended or withdrawn. No documents of a supplementary nature will be received after submission of tender.

8.4 Details to be furnished in the Part-II cover (Price bid)

a) All the Price items as asked in the Tender should be filled in the Price Bid (Part-II) format as given in the Tender.

b) The price quoted by the Bidder shall include cost and expenses on all counts viz. cost of equipment, materials, tools/ techniques/ methodologies, manpower, supervision, administration, overheads, travel, lodging, boarding, in-station & outstation expenses, transport and freight costs to the assembly constituencies supply locations etc and any other cost involved in the supply and commissioning.

c) The Bid is liable for rejection if Price Bid contains conditional offers/ partial offers.

d) The Price Bid shall be typed and shall be signed by the authorised signatory in all pages. Any alterations, deletions or overwriting shall be attested with full signature of the authorised signatory.

e) The Price Bid shall be placed in a separate cover (Part-II) and sealed appropriately. The Price Bid cover shall be superscribed as “Tender for Supply of Electric Table Fan – Tender Ref.:_____ due on _____”. The “FROM” address and “TO” address shall be written without fail otherwise the Price Bid is liable for rejection.

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8.5 Mode of submission

a) The tender must be dropped in the tender box kept at the office of the TNCSC on or before the due date and time. The tender will not be received personally.

b) The tenderers shall produce two number of samples as offered for testing to the testing agency and shall be submitted to TNCSC on or before the due date and time for closing of the tender under acknowledgement. The samples of successful tenders will be retained by the TNCSC and that of unsuccessful bidders will be returned within a reasonable time.

c) The tenders received after the due date and time will not be considered and will be returned unopened. Tenders in unsealed covers or in incomplete shape or through facsimiles (Fax) or by electronic mail will not be accepted. Tenders received without sample shall also be summarily rejected.

d) A tender once submitted shall not be permitted to be altered or amended.

9. OPENING OF TENDERS

9.1 Tender opening

a) The Tender outer cover and technical bid cover (Part-I cover) including EMD cover will be opened at the prescribed date and time in the presence of tenderers or their representatives who choose to be present. The representatives of tenderers who attend the tender opening must produce their Identification proof and authorisation letter from the companies.

b) If the date fixed for opening of tender happens to be a Government holiday for any reasons, the sealed tenders will be received and opened on the next working day at the appointed time.

c) Part-I cover containing technical offer shall be opened first. The supporting documents shall be cross checked wherever required.

d) The Technical bid will be opened on 23.08.2013 following which the bids will be evaluated. After the completion of evaluation, the qualified bidders will be called for the price bid (Part- II cover) opening. The results of the technical evaluation will be intimated by post and mail.

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9.2 Criteria for evaluation of technical bid

a) Any tender not containing documents indicated in para-8.2 above and not fulfilling the qualification criteria indicated in the tender notification shall be summarily rejected.

b) If found necessary, the tenderer's manufacturing plant will be visited by the authorized representative(s) of the Purchaser to verify the availability of infrastructure facilities such as plant and machinery, manufacturing capacity, testing facilities, ability to supply and quality practices at any time before awarding of tender to execute the contract as per the delivery schedule. The Purchaser reserves the right to reject the tender of any tenderer based on the inspection report of the authorized representative(s).

c) The Inspection Team deputed by TNCSC will verify the address given in Sales Tax Registration and address of the production facility given in the Tender to ensure its correctness. The address of the production facility given by one bidder / consortium should not be given by any another bidder/ consortium. If any such duplication of production facility is found, the tenders submitted by all the consortiums with the subject production facility as their production unit will be rejected.

9.3 Period of validity of tender

The rate offered in the Tender shall be valid for a period of 120 days from the date of opening of technical bid. Bid with shorter validity will be rejected as non-responsive. This validity period shall not bind the delivery schedule.

10. SAMPLE TESTING FOR TENDER EVALUATION

a) The tenderer shall get tested 2 No. of samples quoted by them in any of the NABL Accredited or BIS recognized laboratory in India for the tests specified in the tender schedule for the product quoted.

b) The test reports shall indicate the tests conducted, observed value of the parameters against the standards and its compliance. Copy of the above test reports, with one No. of the tested sample and one number of fresh sample which will be retained as prototype sample shall be submitted along with the tender. The TNCSC reserves right to test the samples at its discretion and in the event of failure of the sample in the test, the tender will be rejected.

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The successful Tenderer shall adhere to the model of the sample submitted by him at the time of Tender when the supply is commenced.

c) In addition to the above, the bidders are required to get the Type Test Report as per IS: 555-1979 and the Test Report for plastic materials as per Table- I in NABL Accredited or BIS recognized laboratory in India and the valid Type Test Report complying to the requirement as per IS: 555-1979 shall be furnished along with the technical bid (Part-I cover). Technical bid (Part-I cover) received without the test report issued by the testing agency will be summarily rejected and treated as non-responsive.

d) The Test Reports submitted by the tenders in the Technical Bid (Part-I cover) will be evaluated by TNCSC as part of Technical evaluation for its compliance with the Technical Specification as specified in the Tender document.

e) All the responsive tenders will be considered for further processing.

f) All manufacturing units are required to possess the basic lab test equipment as listed in the Annexure – X. List should be enclosed along with the tender. This equipments must be located on the factory premises and all items being produced at the factory premises shall be subject to these lab tests. The Inspection team shall verify the availability.

11.OPENING OF PRICE BID (PART-II COVER)

a) The date, time and venue of opening of Part-II cover i.e. price bid will be intimated separately to the technically qualified tenderers.

b) The price bid will be opened on the intimated date and time in the presence of the tenderers or their authorised representatives who choose to be present.

c) All the Price items as asked in the Tender should be filled in the Price Bid format as given in the Tender.

d) The Price Bid should contain a single price only for the Electric Table Fan irrespective of the number of Electric Table Fan models tested and approved by the Testing Agency. If more than one price/optional prices for the Electric Table Fan models are found in the Price Bid, the lowest price alone will be considered for evaluation.

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11.1 Evaluation of the price bid

The tender will be evaluated in accordance to the Tamil Nadu Transparency in Tenders Act 1998 read with the Tamil Nadu Transparency in Tenders Rules 2000.

In price bid evaluation the following procedure will be adopted.

a) The evaluation shall include all central duties such as customs duty and central excise duty and sales tax as a part of the price, as detailed below:

b) In evaluation of the price of an imported item, the price will be determined inclusive of the customs duty and other taxes, duties if any.

c) In evaluation of the price of articles which are subject to excise duty, the price will be determined inclusive of such excise duty.

d) In a tender where all the tenderers are from within the state of Tamil Nadu or where all the tenderers are from outside the state of Tamil nadu, the sales tax shall be included for evaluation of the price; and

e) In a tender where the tenderers are both from the state of Tamil nadu as well as from out side the state of Tamil nadu the sales tax under the Tamil Nadu Value Added Tax shall be excluded for the evaluation of the price, as per Rule 29 (d) (IV) of the Tamil Nadu Transparency in Tenders Act 1998 read with the Tamil Nadu Transparency in Tenders Rules 2000.

f) 'C' form will be issued at the time of settlement of bills. The tenderer can quote the rate against 'C' form.

g) TNCSC may carry out negotiation with the lowest tenderer (L1) as per evaluation.

h) TNCSC reserves the right to ask other tenderers to match the L1 price if required, according to the Tamil Nadu Transparency in Tenders Rules 2000.

i) TNCSC reserves the right to apportion the total ordered quantity among the L1 bidder and other bidders as per the provisions of Tamil Nadu Transparency in Tenders Act and Rules and other terms and conditions of the tender.

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12. WARRANTY PERIOD

12. a) The goods supplied under this contract shall be covered by comprehensive warranty against any manufacturing defect for a period of two years from the date of supply and commissioning from the date of acceptance of the Electric Table Fan.

b) The Supplier shall be liable to make good the loss by replacing the Electric Table Fans or components found defective during the warranty period free of cost to the beneficiaries.

c) Irrespective of the warranty obligations, the Supplier is liable for replacing a faulty Electric Table Fan due to any manufacturing defects within 30 days after supply and commissioning. Replacement of spare parts during warranty period arises only after the above stated 30 days period.

d) The warranty will cover all the materials and goods supplied by the Supplier under this contract irrespective of the fact whether these have been manufactured by the Successful Bidder or not. In this regard the decision of the TNCSC will be final and binding on the successful bidder.

e) The free warranty at the designated centres against breakages, malfunctions and leakages due to manufacturing defects but does not include user made physical damages.

13. SPECIAL TERMS

TNCSC reserves the right to:

a) Negotiate with the tenderer whose offer is the lowest evaluated price for further reduction of prices

b) Specify terms on quality and specification of materials to be supplied.

c) Arrive at a common uniform design and shape and direct all the Suppliers to supply as per the common design chosen by it.

d) Modify, reduce or increase the quantity requirements to an extent of 25% of the tendered quantity as per the provision of Tamil Nadu Transparency in Tenders Rules, 2000.

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e) Ask other tenderers to match L1 price as this is a rate contract tender.

f) Modify the bidding document by an amendment 48 hours prior to the deadline for submission of the tender.

14. ACCEPTANCE OF TENDER / AWARD OF CONTRACT, PAYMENT OF SECURITY DEPOSIT AND EXECUTION OF AGREEMENT.

14.1 Acceptance of the tender:

a) The final acceptance of the Tender is entirely vested with TNCSC who reserves the right to accept or reject any or all of the Tenders in full or in part. The Tender Accepting Authority may also reject any Tender for reasons such as changes in the scope of procurement, new technologies, court orders, accidents or calamities and other unforeseen circumstances.

b) After acceptance of the tender by TNCSC, the tenderer shall have no right to withdraw his tender or claim higher price. The tender accepting authority may also reject all the tenders for reasons such as changes in the scope of procurement, new technologies, lack of anticipated financial resources, court orders, accidents or calamities and other unforeseen circumstances.

14.2 Letter of acceptance

a) After acceptance of the tender TNCSC will issue letter of acceptance (LOA) only to the successful tenderer(s).

b) Letter of Acceptance will be issued for the entire quantity allotted with spell wise requirement and with instructions to remit the S.D. and execute agreement for the entire quantity pending issue of firm Purchase Order.

c) However, firm purchase order shall be given to the suppliers initially for the first spell allotment which will then be followed by the subsequent purchase orders for subsequent spells only after an inspection has been made on the capacity as claimed by the tenderer and the completion of the supply of the quantity allotted for each spell (in the event of those who supplied earlier claiming a larger capacity the premises shall be inspected again).

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d) The delivery period will be counted from the date of issue of the "Letter of Acceptance" / or as stated in the supply schedule which will be decided at the time of issue of supply order.

e) A successful tenderer shall not ordinarily be allotted a quantity more than the manufacturing capacity assessed by the Inspection Team.

14.3 Payment of security deposit (SD)

a) The successful tenderers will be required to furnish security deposit equivalent to 2 % (two percent) of the purchase order value inclusive of earnest money deposit amount either in the form of demand draft obtained from any of the nationalised bank / scheduled bank drawn in favour of Tamil Nadu Civil Supplies Corporation payable at Chennai or in the form of unconditional irrevocable bank guarantee, valid till 31.12.2014 within one week from the date of receipt of letter of acceptance.

b) The security deposit will be released to the successful tenderer after completion of the entire supply. The security deposit held by TNCSC, till it is released to the successful tenderer will not earn any interest thereof.

c) The security deposit will be forfeited if a tenderer withdraws the tender during the period of tender validity specified in the tender or if the tenderer fails to sign the agreement. Further the security deposit will be forfeited for any non-adherence of the tender conditions and for the non-supply of ordered quantity either in full or in part thereof.

14.4 Execution of agreement:

a) The successful tenderer is required to execute supply agreement for the fulfillment of the contract in an Rs.100/- Non-Judicial stamp paper within three days from the date of receipt of letter of acceptance issued by the TNCSC.

b) The successful tenderer shall not assign or make over the contract, the benefit or burden thereof to any other person or persons or body corporate for the execution of the contract or any part thereof. TNCSC reserves its right to cancel the purchase order either in part or full if this condition is violated.

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14.5 Release of firm purchase order

After payment of security deposit and successful execution of the agreement "Firm Purchase Order" for the supply and commissioning of Electric Table Fan will be issued to the successful tenderers by TNCSC. The supply and payment will be based on the Purchase Order only.

14.6 Establishing local office in Chennai and service centers in all Assembly Constituencies in Tamil Nadu.

The successful tenderer should set up a local office in Chennai within 15 days from the date of issue of the letter of acceptance. Service centers shall be opened in all Assembly constituencies where supplies have been ordered through the tenderer in the State of Tamil Nadu within 45 days from the date of receipt of letter of acceptance to provide service during warranty period. If the supplier has failed to provide Service Centres, the payments to the supplier shall be withheld till such time the Service Centres are established.

14.7 Refund of earnest money deposit

The earnest money deposit will be refunded to the unsuccessful tenderers after the finalisation of tender and issue of firm purchase order to the successful tenderer within a reasonable time. EMD amount of successful tenderer will be refunded on payment of Security Deposit. Alternatively EMD can be adjusted towards payment of SD.

14.8 Supply and commissioning:-

a) Supply and commissioning of all the ordered items must be commenced as per the specification given in para-21 and as per the model given in Annexure-XI within Sixty days from the date of issue of Letter of Acceptance (LOA) and the entire supply should be completed within the time schedule specified in the purchase order.

b) Proto type sample should meet the quality requirements and the successful tenderers should ensure the supply of the allotted quantity only as per proto type sample i.e. no change will be entertained mid way of the supply schedule.

c) The Electric Table Fans must be delivered at the designated locations at the Assembly constituencies in the State of Tamil Nadu in good

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condition and the unloading charges should be borne by the Supplier. Safe transport shall be the responsibility of the Supplier. Transport breakages if any shall be replaced by the supplier.

14.9 Sample selection and testing.

i) **Before supply :**

(a) The details of original source of raw materials and critical components along with appropriate test certificates such as original Supplier's own test certificate and / or the test certificates from the lab in which the materials were tested by the original Suppliers, should be made available to the representative of the Purchaser as and when required for verification. All the plastic materials will be subjected to tests at Central Institute of Plastic Engineering and Technology (CIPET), Chennai or any other equivalent laboratories in accordance with plastic used instrument industry specifications vide IS : 7078. Steel materials will be subjected to test at any Government approved laboratories.

(b) 32 Nos. of samples for every lot representing 2500 Nos. will be taken at random by the representative of the purchaser and these samples will be subjected to the tests prescribed in the tender in the presence of Purchaser's representative at manufacturer's point and the selection of sample and criteria for conformity are governed by Appendix 'B' of IS: 302-1-1979.

(c) One number out of the above mentioned 32 Nos. of samples which are tested and passed at the manufacturer's point will then be selected at random from the alternative batch by the Purchaser's representative and further tested at any of the NABL accredited laboratory or BIS recognised laboratory for the tests prescribed in the tender.

(d) The samples should comply with the requirements of quality standard in the tests mentioned at (b) and (c) above; else the lot will be rejected.

(e) The cost of all the above tests shall be borne by the Supplier.

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ii) **After supply :**

(a) It is the responsibility of the successful tenderer(s) not only to deliver the item but also have it tested. They are responsible for the supply till it is accepted.

(b) Five percent of the quantity supplied shall have to be switched ON and the functioning thereof has to be tested in the presence of District Revenue Officials / acceptance team for their acceptance. The vendor's representative has to be present and carry out the testing. The District Revenue Official / acceptance team would issue the delivery and commissioning certificate based on this test. Payments would be effected based on this delivery and commissioning certificate. The format for the Invoice, Acknowledgement and commissioning certificate would be communicated later and shall be strictly adhered to.

c) In the event of failure of sample in the type test or other test specified in the tender document and the batch has already been dispatched from the manufacturing unit, the payment of the batch size of 5000 Nos. from which the sample was drawn shall be withheld until it is clear that no other pieces have been found to have failed at the customers end. However, if the entire batch has not been despatched from the manufacturing location, on receipt of the type test report, the product shall be disassembled at the factory site and checked separately for the part that failed in the type test.

(d) In addition to the above, the TNCSC reserve the right to conduct the Type Tests as per IS specifications or tests for safety requirements and performance requirement as per relevant Indian Standard Specifications on random sample from the supply lot, in any of the NABL Accredited or BIS recognized laboratory. (In the event of failure of the sample in the Type Tests or other tests specified above, the whole lot will be rejected and the entire lot should be replaced by the Supplier at his risk and cost. The testing charges should be borne by the Supplier. If they do not pay testing charges, it will be recovered either from their bills or from any other amount due to them).

14.10 Insurance

The delivery of goods to the destination is the responsibility of the Supplier only. Insurance, if any is the Supplier's responsibility.

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15. ACTIVITIES DURING SUPPLY & COMMISSIONING OF ORDERED ITEMS

15.1 Pre-despatch inspection

a) Pre-despatch inspection is the sole responsibility of the manufacturer. The manufacturer should arrange for Acceptance Test in the presence of the Purchaser's representative. However, Tamil Nadu Civil Supplies Corporation may at its own discretion draw samples either directly or through its inspection team or through a third party agency for testing the quality of materials prior to the despatch to ensure the compliance of tender conditions as stated in **Para 14.9.** The TNCSC reserves the right of checking the raw material used for the production of the tendered items at all times and the Supplier should furnish the entire documentary proof and assist the inspection arranged by the purchaser. In case if any substandard raw materials are found to be used by the Supplier, the TNCSC is at liberty to take action to terminate the contract and to proceed with criminal action if needed.

b) TNCSC may nominate officers to the manufacturing plant to supervise the quality of manufacturing process, production and dispatch of the material. They shall cross check the source of receipt of all the raw material also. This would be in addition to the third party inspection.

c) TNCSC and CIPET shall bear the cost of third party inspection for only one manufacturing / assembling plant of the supplier. If a supplier wants to produce / assemble in more than one location, then the cost of positioning the inspection team in the second and subsequent plants by TNCSC and CIPET would be borne by the supplier at their cost based on the statement of costs drawn by TNCSC and CIPET.

d) In the event of production / assembly of the product being done in a foreign country, all quality control arrangements done by CIPET and TNCSC shall be carried out as in manufacturers located in India. However, the cost of such deployment of personnel and related expenses inclusive of accommodation, travel, other incidental expenses etc., shall be borne by CIPET and TNCSC and the cost reimbursed by the manufacturer. The expenses incurred by CIPET and TNCSC shall be deducted at every stage that a bill of payment is being considered.

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15.2 Inscription of Government of Tamil Nadu emblem

a) The Electric Table Fan supplied under this tender shall not contain any of the company label / logo / brand name etc. But the emblem of the Tamil Nadu Government shall be done by hot stamping in an indelible manner on the Electric Table Fan with picture and words if any that may be specified along with the locations as mentioned in the purchase order.

b) Design approved for the logo, carton box, stickers etc., need to be obtained from TNCSC before starting the production.

15.3 Electric Table Fan Serial Number

a) The Electric Table Fan serial number shall consist of 6 segments with 16 digit number in the following sequence as given below.

Phase	Product	Supplier code	Year	Month	Running Serial Number
1 digit	2 digit	2 digits	2 digits	2 digits	7 digits
3	TF	00	13	00	0000001
First 5 digits are permanent code. The next 2 digits year code which will vary every year. The next 2 digits month code which will vary every month. The last 7 digits are running serial number irrespective of month and year. For example, the serial number for a Electric Table Fan would be 3 TF 01 13 00 0000001					

b) All the numbers as shown above shall be continuous. The serial number shall be pre-printed in barcode stickers and shall be stuck on each and every Electric Table Fan.

c) Assigning Bar Code Number by the Prime Bidder to his consortium members shall be got approved from TNCSC by intimating well in advance.

15.4. Packing and storage

A. Packing list.

A packing list should be prepared for the following items.

a) Electric Table Fan model number, batch number and serial number.

b) User manual in Tamil and English.

c) Do's and Don'ts instructions leaflet in Tamil and English.

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d) A brochure containing details of call centres, telephone numbers shall be placed along with the warranty card.

B. Packing

a) Accepted items after inspection should be stuck with Quality Control passed slip.

b) Individual items should be packed in polythene pouches of appropriate size in conformity with G.O.

c) The Electric Table Fan should be packed as per the packaging standard. All other items should be individually packed and put inside the box. The packing should be in 150 gsm 5 ply corrugated boxes with sufficient thermacole or any other scientifically approved material shall be used to avoid damage during transit. Damage during transit is at manufacturer's cost.

d) The Government emblem, picture and wordings as prescribed should be prominently printed on the outer cover of the carton used for packing as indicated in the purchase order.

e) The cartons should be sealed and preserved in the stores.

f) The manufacture's serial number should be prominently displayed on the cartons.

g) Each carton should contain the ***supplier code,*** serial number**,** month and year of manufacturing along with provision for noting the details of beneficiary and the date of delivery.

c. Packaging and online monitoring

(i) The packaging of goods supplied under this contract should be done as per specifications of the tender. Each package should contain the item code No., Manufacturer's code No. (To be assigned by the purchaser), month and year of manufacture, manufacturer's serial number along with four nos. (4) Barcode printing of item code No., manufacturer's serial number besides other Technical information as specified elsewhere in the tender document. Two separate removable stickers containing the item code No., manufacturer's code No., manufacturer's serial number and barcode printing of the item code No., manufacturer code No. and manufacturer's serial number should be supplied with each number of the item with one sticker placed in a suitable PVC pouch pasted outside top portion of the carton box

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and another sticker pasted in the warranty manual. The barcode sticker will be removed from the PVC pouch during the delivery of the item, and affixed in the acknowledgement form. The removable sticker would enable the district authorities to submit the distribution details of the item online using the web based software. Two bar code stickers should be provided in the Carton as well as in the product. This will enable the authorities to monitor the after sales service. Detailed instructions regarding this aspect would be issued to the successful tenderer (s) after the tender is finalised.

(ii) The Supplier shall furnish the service centre details in each carton to enable the beneficiaries to contact the appropriate service centre in case of necessities, in addition to toll free telephone number if any established / available for this purpose.

(iii) The software has provision for online filing of dispatches and delivery details by the Suppliers. The successful bidder shall send status report on delivery in the format to be prescribed in such intervals as may be required by the TNCSC from time to time till the execution of the entire order. TNCSC will make arrangements and host an interactive website to enable the Supplier to file the delivery notes, including the scanned images of the delivery notes online. Payments would be processed based on the online delivery notes.

15.5 Schedule of supply

The successful tenderers who have agreed to supply as per the rate contract shall commence the supply within 60 days and deliver the Electric Table Fan as per the supply schedule as given below.

Spell	Period	Quantity to be supplied
1	30 days from the date of Letter of Acceptance.	Not less than 5% of the ordered quantity
2	60 days from the date of Letter of Acceptance.	Not less than 10% of the ordered quantity including the quantity in Sl.No.1
3	90 days from the date of Letter of Acceptance.	Not less than 25% of the ordered quantity including the quantity in Sl.No.1 & 2
4	120 days from the date of Letter of Acceptance.	Not less than 30% of the ordered quantity including the quantity in Sl.No.1, 2 & 3
5	150 days from the date of Letter of Acceptance.	Not less than 30% of the ordered quantity including the quantity in Sl.No.1, 2 , 3& 4

Note: The time taken for completion of type test has also been taken into account for fixing the period of the spell.

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15.6 Status Report

The successful tenderer shall send status report on delivery in the format to be prescribed in such intervals as may be required by TNCSC from time to time till the execution of the entire order.

15.7 Spares and Services

a) At least 1% of item supplied against the ordered quantity should be kept as spare at the service centres till the completion of the warranty period.

b) The Supplier shall undertake to supply spares at free of cost and provide the repair and maintenance services of the supplied items during the warranty period of 2 years.

c) A leaflet containing the details of the service centers responsible to attend the installation, warranty services at each geographical area, name and designation of the contact persons and centre in-charge and supervisor in-charge who is responsible to oversee the service centers, person to whom complaints can be made in case the service provided by any centre is not satisfactory, phone, fax, mobile numbers and email address must be provided by the successful tenderer(s).

d) During the warranty period of 2 years, the Suppliers are liable to replace within 72 hours all faulty equipment, if the malfunction is notified within 30 days after supply. If the malfunction is notified beyond 30 days after supply, the equipment should be repaired with the replacement of spare parts within 72 hours. The replacement of the equipment, repair with replacement of spares shall be at free of cost.

e) If the replacement of the faulty equipment or repair with replacement of spare parts as required in para (d) above are not carried out within 72 hours, penalty of 1% of the value of the equipment will be levied per week.

f) In case the Supplier fails to carry out the warranty regulations, the District Collector / Commissioner of Chennai would engage any other operator and carry out the service / replacement and deduct the expenses incurred from the amount retained by TNCSC as per the payment terms.

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16. PAYMENT TERMS

a) No advance payment will be made or no letter of credit shall be established.

b) The payment shall be made only through ERP system. The Supplier shall submit delivery and commissioning certificate by online first followed by hard copy. TNCSC will process bills for payment of 90% of the cost of Electric Table Fans after satisfactory delivery at designated locations in the Districts, based on the certifications by the District Collectors. TNCSC may effect payment through online mechanism within 10 days after submission of the hard copy of delivery notes and acceptance report.

c) The 5% withheld amount shall be released on successful delivery of the full ordered quantity of Electric Table Fan, after the receipt of certificate from the Commercial Tax department about the remittance of VAT in full by the successful tenderers of Tamil Nadu only and after the receipt of the all type test reports from the laboratories.

d) The remaining 5% shall be retained towards warranty and 2% will be released after successful completion of 1st year warranty period and the balance 3% will be released after successful completion of 2nd year warranty period.

e) The Duties and Taxes as applicable at the time of supply within the Delivery Schedule specified in the Tender will be paid by the Successful bidder. In case, the Duties and / or Taxes have been reduced retrospectively after award of contract and within the Delivery Schedule, the successful bidder is liable to return the same.

f) The Managing Director reserves the right to recover any dues from the tenderer which is found on a later date during the audit after final settlement is made to them. Accordingly, the tenderer is liable to pay such dues to the Corporation.

g) The details of Excise duty, Customs duty and VAT wherever applicable paid by the supplier to Government of India and State Government respectively should be furnished in the succeeding month before 25th. If the details of customs duty, excise duty and VAT as listed are not submitted then the next bill payment will not be processed.

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17. PENALTY CLAUSE

a) If the successful tenderer fails to deliver the materials as per the delivery schedule specified by the Managing Director, TNCSC will have the right to levy 1% value of the delayed quantity for every week of delay after the due date as penalty. The maximum penalty imposable shall be 5% of the value of the goods delivered belatedly.

b) TNCSC will have the right to cancel the order partially or in full and entrust the supply orders to another tenderer at the risk and cost of the Supplier, if the supply is delayed beyond 30 days after the due date. The additional cost incurred in such an event will be recovered from the Supplier who fails to supply in time. This shall be without prejudice to the levy of penalty indicated in clause (a) above. The Supplier is bound to pay the consequential loss if any sustained by the TNCSC.

c) If any of the Suppliers misuse the Electric Table Fans with TN Government Logo, TNCSC / Government would have the right to proceed against such Suppliers. Misusing TN Government logo is punishable with criminal liability. TNCSC would impose a cash penalty of not less than Rs.5,00,000/- (Rupees five lakhs only) every time such violation is noticed. The cash penalty would be in addition to the criminal liability under relevant Act. TNCSC would have a right to blacklist such Suppliers from taking part in TNCSC tenders for a minimum period of three years.

d) TNCSC will have the right to black list the Supplier for any breach of tender / agreement terms at any point of time.

18. FORCE MAJEURE

a) Force Majeure means an event beyond the control of the Supplier and not involving the Supplier's fault of negligence and not foreseeable. Such events may include, but are not limited to, acts of the nature such as fires, floods, epidemics etc. and other events such as wars or revolutions, quarantine restrictions, freight embargoes etc.

b) If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such conditions and the causes thereof within 7

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days of such event. Unless otherwise, directed by the Purchaser in writing, the Supplier shall continue to perform his obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance of the contract.

c) In the event of Force Majeure, the delivery period will be extended for a period equivalent to the period for which Force Majeure event was in existence. For this period the Supplier shall not be liable to pay penalty.

d) However, the price quoted by the bidder and accepted by the Purchaser shall remain firm during such extended period. For the matter of clarity, Force Majeure shall not have any bearing on the price.

19. TERMINATION OF CONTRACT

19.1 TERMINATION FOR DEFAULT:

(a) The Purchaser may, without prejudice to any other remedy for breach of contract, by written notice of default with a notice period of 15 days, sent to the Supplier, terminate the contract in whole or part, (i) if the Supplier fails to deliver any or all of the goods within the time period(s) specified in the Contract, or within any extension thereof granted by the purchaser; or (ii) if the Supplier fails to perform any of the obligation(s) under the contract; or (iii) if the Supplier, in the judgment of the Purchaser, has engaged in fraudulent and corrupt practices in competing for or in executing the contract.

(b) In the event the Purchaser terminates the contract in whole or in part, the Purchaser may procure, upon such terms and in such manner as it deems appropriate, the goods and services similar to those delivered and the Supplier shall be liable to the Purchaser for any additional costs for such similar goods. However, the Supplier shall continue the performance of the contract to the extent not terminated.

(c) In the event of supplier not being able to complete atleast 50% of the quantity allotted and ordered to them in time as per the requirement of any spell, the balance unsupplied quantity shall be cancelled and the same reallotted to the existing suppliers.

d) The security deposit will be forfeited if a tenderer withdraws the tender during the period of tender validity specified in the tender or if the tenderer fails to sign the agreement. Further the security deposit will be

SIGNATURE OF THE TENDERER

forfeited for any non-adherence of the tender conditions and for the non-supply of ordered quantity either in full or in part thereof.

19.2 Termination for Insolvency:

The Purchaser may at any time terminate the Contract by giving written notice with a notice period of 7 days to the Supplier, if the Supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to the Purchaser.

19.3 Termination for Convenience:

The Purchaser may by written notice, with a notice period of 15 days sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Purchaser's convenience, the extent to which performance of work under the Contract is terminated, and the date upon which such termination becomes effective.

20. JURISDICTION

Any dispute arising out of non-fulfillment of any of the terms and conditions of this tender shall be subject to the jurisdiction of the court in the city of Chennai.

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21. TECHNICAL SPECIFICATION FOR ELECTRIC TABLE FAN

A. Minimum specification : Electric Table Fan as per IS 555-1979

B. Supplementary Specifications : As noted below.

Sl. No	Description	Specification
1.	Rated voltage & frequency	230 /240 V, AC, 50 Hz
2.	Input Power	Maximum 61 Watts
3.	Size of fan	Blade sweep: 400 ± 5 mm
4.	No. of speed steps	3 steps. OFF position near to lowest speed. Speed Setting: 1 (Low), 2 (Medium) & 3 (High) Stickers will not be permitted. Numbers should be engraved or screen printed.
5.	Air Delivery	Minimum 65 cubic m. /minute
6.	Service value	Minimum 1.08 cubic m. /min./W.
7.	Speed	To be declared by the manufacturer
8.	Type of fan	Oscillating: a) Angular movement not less than 60º b) No. of oscillations not less than 4 per minute at full speed Capacitor type
9.	Blades	Well balanced 3 blades, moulded as single piece made up of chemical and heat resistant, virgin, high impact strength, translucent and blue tinged polypropylene material.
10.	Class of insulation (winding)	Class 'B' (Copper wire winding). Insulation materials: a) Between coil & stamping slots and separator between running coil & starting coil – Polyethylene terephthalate (PET) film b) Sleeves (used for joints) – Braided glass fiber c) Lock sticks – Glass Epoxy laminate/ **nylon 66/ PET**
11.	Motor frame	Cast Aluminium with ventilation
12.	Power cord	Moulded type plug with power cord of minimum 2 meter long (from the point where it comes out) PVC insulated, sheathed, copper cable, cross sectional area not less than 0.5 sq.mm
13.	Capacitors	As per IS: 1709: 1984. Amendment No. 1, 1986, Amendment No. 2, 1989.

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14.	Other provisions	a) Protective guard, made up of Mild Steel wire duly machine welded and powder coated. Nominal diameter of the wires of guard not less than 1.30 mm. Centre distance between the wire shall not exceed 10 mm. Suitable reinforcing cross wires shall be provided. b) Lifting handle made out of Mild Steel galvanized powder coated wire of not less than 3 mm diameter, width 120 mm minimum, securely welded at the back side guard to withstand atleast 6 kg load to handle conveniently. c) All the parts shall be fitted in such a way that the final product is statically and dynamically balanced. d) Four numbers of rubber bushes should be provided at the base for secured mounting. e) The product shall be strictly jerk free with smooth oscillation and noise free running.
15.	Base, Arm and Motor cover	Made up of virgin, high impact strength, Polypropylene of minimum 2.0 mm thick. All metal parts should be fully covered without any projection at the outer surface.
16.	Class of protection a) Against electric shock b) Against dust and moisture for enclosure of motor and regulator	Class 1 / Class 2 protection against electric shock, 2 pin plug with class 2 protection as per IS 555 - 1979 IP 21 and IP 22 (as per IS : 4691-1968)
17.	Colour	At the time of execution of order: a) Protective guard/ Lifting handle: White - powder coated b) Blade: Translucent & Blue tinged, Centre hub - white c) Motor cover/ oscillating switch knob: White d) Arm: White e) Base: Blue f) Switch knob: Blue/white g) Bottom bush: Black
18.	Name plate details	1) Rated voltage 2) Wattage 3) Size of fan 4) Type of fan 5) Class of insulation 6) Class of protection 7) Sl. Number.
19.	Dimensions	The drawing for overall dimension and shape is given in annexure-XI. ***The shape is indicative.*** The tenderer may offer their own models which generally conform to the shape indicated. However the purchaser reserves the right to arrive at a common uniform design and shape with required changes and direct the suppliers to effect supply as per the common uniform design chosen.
20.	Nett Weight	Not less than 3 kg.
21.	Packing condition	In fully assembled, ready to use condition. Packing material such as Thermocol or any other scientifically approved material shall be used to avoid damage during transit. Damage during transit is at manufacturer's cost.

SIGNATURE OF THE TENDERER

22.	Instruction manual	To be provided with details of 1) Do's and Don'ts 2)Operating and cleaning procedure.
23.	Sample to be tested at	Any NABL accredited or BIS recognized laboratory in India.
24.	Third party test Certification as per the prescribed requirements	The testing requirements in the schedule of test indicated below shall be carried out in any NABL accredited or BIS recognized laboratory in India and a valid test report shall be furnished.
25.	Specifications for plastic materials to be used in various parts	Specifications for plastics material as per TABLE 1 and test certificates shall be produced from any NABL accreditated or BIS recognized laboratory for ensuring the quality.
26.	Assembling of two parts by fastening wherever required (Clamping devices)	Brass insert with screw to avoid undue risk of working loose. Minimum 4 nos. of Brass inserts are required for fixing the bottom cover. 2 nos. of Brass inserts are required for fixing the Switch Assembly.

TABLE 1
TECHNICAL SPECIFICATION OF PLASTIC MATERIALS

Parts	**Material**	**Specific Gravity**	**Melt Flow Index at 230ºC / 2.16 kg load (g/10 min.)**	**Izod Impact strength (Notched) (kJ/m^2)**	**Tensile strength (MPa)**	**HDT at 4.6 kg/m^2 (ºC)**
		ASTM D – 792	**ASTM D - 1238**	**ASTM D - 256**	**ASTM D – 638**	**ASTM D – 648**
Base	PP	0.89 – 0.91	8.0 - 15.0	Min. 2.0	Min. 30	Min. 90
Arm	PP	0.89 – 0.91	9.0 - 12.0	Min. 4.5	Min. 30	Min. 90
Blade	PP	0.89 – 0.91	11.0 - 14.0	Min. 8.5	Min. 30	Min. 90
Switch Knob	ABS	1.03 – 1.07	--	--	--	--
Oscillation Knob	Nylon 6	1.14 – 1.17	--	--	--	--
Oscillation Gear	Polyacetal (POM)/ Nylon 6	1.37 - 1.40/ 1.14 -1.17	--	--	--	--

SIGNATURE OF THE TENDERER

ANNEXURE TO TECHNICAL SPECIFICATION

Schedule of test (Acceptance test) for Electric Table Type Fans and Regulator as per IS: 555 – 1979 - to be carried out in NABL accredited or BIS recognized laboratory by the Tenderer and report with one Tested Sample to be furnished along with the tender.	
Sl.No	**Schedule of Test**
1)	Starting (Clause 10.8)
2)	Fan speed and input (Clause 10.9)
3)	Earthing connection (Clause 10.10)
4)	Leakage current (Clause 10.5)
5)	High voltage (Clause 10.6)

Schedule of test (Acceptance test) for Electric Table Type Fans and Regulator as per IS: 555 – 1979- that would be carried out by the manufacturer at the manufacturer's point and at NABL accredited or BIS recognized laboratory on the random sample(s) drawn in the presence of TNCSC from the manufactured lot before supply. Type Tests will also be carried out as per the terms of the tender.	
Sl.No	**Schedule of Test**
1)	Starting (Clause 10.8)
2)	Fan speed and input (Clause 10.9)
3)	Earthing connection (Clause 10.10)
4)	Leakage current (Clause 10.5)
5)	High voltage (Clause 10.6)

SIGNATURE OF THE TENDERER

22. PROFILE OF THE TENDERER

T1. Profile of the Tenderer(s)

#	Particulars	Bidder/ Prime Bidder	Consortium Partner-1	Consortium Partner-2
1.	Name of the Company			
2.	Year of incorporation			
3.	**Registered office**			
	Address			
	Office Telephone Number			
	Fax Number			
4.	**Contact Person**			
	Name			
	Personal Telephone Number			
	Email Address			
5.	**Local office in Tamil Nadu**			
	Address			
	Office Telephone Number			
	Fax Number			
6.	**Authorised signatories**			
	Name			
	Address			
	Personal Telephone Number			
	Email Address			
7.	**Address for communications under the current Tender**			
8.	**Registration Details**			
	Permanent Account Number			
	VAT Registration Number			
	CST Registration Number			
	Service Tax Registration Number			
9.	**Banker's Name, Address and Account Number**			

SIGNATURE OF THE TENDERER

T2. EMD Amount

#	Particulars	Please furnish details
1.	Name of the Bank	
2.	Demand Draft (DD) Number	
3.	DD Date	
4.	DD Amount	

T3. Sample Electric Table Fan Test Report

(Please furnish the sample Electric Table Fan Test Report obtained from the NABL accredited or BIS recognized laboratory)

T4. Submission of Sample Electric Table Fan to TNCSC

(Please furnish the details about the sample Electric Table Fans models submitted to TNCSC for reference)

#	Parameters	Please furnish details
1.	Name of the Manufacturer	
2.	Make	
3.	Model number	
4.	No. of samples submitted to TNCSC	
5.	Date of submission	

T5. Authorisation letter/Power of Attorney

1. Please furnish Authorisation letter/Power of Attorney for the Authorised Signatory of the Tender authorised by the Managing Director/Board of Directors of the Bidding Company / Competent authority of the organisation.
2. In case of Bid by Consortium, furnish the Power of Attorney for the Authorised Signatories of the Consortium Agreement authorised by the Managing Director/ Board of Directors of partner Companies authority of the organisation.

T6. Consortium Agreement

1. In case of Consortium of Tenderers, furnish the original Consortium Agreement as specified in the Tender document signed by all the Authorised Signatories of Consortium partners.

SIGNATURE OF THE TENDERER

2. Please include statement that all partners of the consortium shall be liable jointly and severally for the execution of the contract in accordance with the contract terms.
3. Please include precisely the role and responsibilities of each partner of the consortium in respect of the contract.
. Please include statement authorising the Prime Bidder by the Consortium partners to act on their behalf to incur liabilities, to receive instructions for and on behalf of all partners of the consortium, to execute entire contract and to receive payment.

T7. Compliance with Eligibility Criteria

Tenderers should furnish supporting documents to establish their Eligibility in the Technical Bid.

#	Description	Bidder/Prime Bidder	Consortium partner-1	Consortium partner-2
	Name of the Bidders			
1.	Details about Incorporation			
	a) Incorporation date			
	b) Nature of business incorporated			
	c) Whether Certificate of Incorporation enclosed?			
	d) Notarised English translation enclosed?			
2.	Experience in Electric Table Fan manufacturing business			
	a) Date of commencement of Electric Table Fan production			
	b) Name of the Tax Authority/ Statutory Authority issued the certificate/ document			
	c) Whether certificate/ document enclosed?			
	d) Whether Notarised English translation?			

SIGNATURE OF THE TENDERER

#	Description	Bidder/Prime Bidder	Consortium partner-1	Consortium partner-2
3.	Details about Annual Turnover			
	Year 2012-13			
	Year 2011-12			
	Year 2010-11			
	Year 2009-10			
	Whether Annual Report, Tax Auditor Report Balance Sheet, Profit and Loss Accounts enclosed?			
	Whether notarised English Translation enclosed?			
4.	Details about Electric Table Fan Manufacturing capacity			
	a) Address of the Electric Table Fan manufacturing plant			
	b) What is the installed capacity of Electric Table Fan manufacturing per year			
	c) Whether certificate/ documents enclosed for proof of manufacturing capacity?			
	d) Name of the Statutory Authority who issued the above certificate/ document.			
	e) Whether notarised English Translation enclosed?			
5.	Details about Electric Table Fan sales			
	a) No. of Electric Table Fan sold			
	b) Year of sales			
	c) What is the proof document for the sales enclosed?			

SIGNATURE OF THE TENDERER

#	Description	Bidder/Prime Bidder	Consortium partner-1	Consortium partner-2
	d) Whether notarised English translation enclosed?			

T8 Existing Service Centres in Tamil Nadu if any

#	District	Assembly Constituency	Name, address, phone no. of service centres

T9. A full set of Tender Document signed and stamped

Tenderer shall print a full set of Tender Document downloaded from the designated Web site or purchased from the TNCSC and the Authorised Signatory shall sign and stamp in all pages of the Tender Document. This should be enclosed in the Technical Bid.

Authorised signature:
Name of the authorised person:
Designation:
Name of Tenderer
Stamp of Tenderer

SIGNATURE OF THE TENDERER

PRICE OFFER

(TO BE FURNISHED IN PART –II COVER)

1) It is certified that I / We ……. have offered to supply a quantity of ……..Nos. of Electric Table Fan in the tender.

2) Schedule Of Rates Offered For Electric Table Fan as per **IS: 555-1979**

Sl. no.	Details	Rate per piece Electric Table Fan (For delivery at designated location)	
		Rs. Ps. (Amount in Figure) (INR)	Amount in words
1	Basic cost		
2	Excise duty		
3	Tamil Nadu Value Added Tax (T.N.VAT)		
4	Central Sales Tax (C.S.T.)		
5	Others (to be specified)		
Total Cost per Electric Table Fan			

Note: In cases of discrepancy between the cost quoted In words and figures, the lower of the two will be Considered.

SIGNATURE OF THE TENDERER WITH SEAL AND ADDRESS

SIGNATURE OF THE TENDERER

Vide Check List Question No.9a

ANNEXURE –I A

ANNUAL TURN OVER STATEMENT FOR SINGLE BIDDER.

The annual turn over of M/s..... for the past three years are given below and certified that the statement is true and correct.

Sl No	Year	Turn over in lakhs (Rs.)
1.	2009-2010	
2.	2010-2011	
3.	2011-2012	
4.	2012-2013	
	Total Turnover for 3 years	
	Average Turnover per year	

Note: If 2012-13 is chosen for the purpose, then the preceding Two years i.e., 2010-11 and 2011-12 shall be accounted as the years for which turnover statement is to be submitted

Date:

Seal:

SIGNATURE OF THE TENDERER WITH SEAL AND ADDRESS

SIGNATURE OF THE AUDITOR CHARTERED ACCOUNTANT NAME IN CAPITAL WITH REGISTRATION NUMBER.

Vide check list question No. 9a

Annexure – I B

ANNUAL TURNOVER STATEMENT FOR CONSORTIUM BIDDER

The annual turnover statement of consortium bidders is certified as follows for the following years.

a) Lead / Prime member M/s…….

Sl No	Year	Turn over in lakhs (Rs.)
1.	2009-2010	
2.	2010-2011	
3.	2011-2012	
4.	2012-2013	
	Total Turnover for 3 years	
	Average Turnover per year	

b) Second member of consortium M/s…….

Sl No	Year	Turn over in lakhs (Rs.)
1.	2009-2010	
2.	2010-2011	
3.	2011-2012	
4.	2012-2013	
	Total Turnover for 3 years	
	Average Turnover per year	

c) Third Member of consortium M/s…….

Sl No	Year	Turn over in lakhs (Rs.)
1.	2009-2010	
2.	2010-2011	
3.	2011-2012	
4.	2012-2013	
	Total Turnover for 3 years	
	Average Turnover per year	

Note: (If 2012-13 is chosen for this purpose, then the preceding two years i.e. 2010-11 and 2011-12 shall be accounted as the years for which turnover statement is to be submitted)

Consortium	Name	Signature	Seal and Address
Lead / Prime member			
Second member			
Third member			
Auditor with Registration No.			

SIGNATURE OF THE TENDERER

Vide Check List Question No.12

Annexure – II

DATE:

CERTIFICATE

Certified that...../ the firm / company or its partners / share holders had not been blacklisted by Tamil Nadu Civil Supplies Corporation or by any Government Undertaking or by any Government or anywhere in the World.

SIGNATURE OF THE TENDERER
WITH SEAL AND ADDRESS

SIGNATURE OF THE TENDERER

Vide Check List Question No.13

Annexure – III

DECLARATION FORM

I/we……..…… …… have our ..... office at..... and declare that I/we have carefully read all the conditions of tender sent to me/us by the Managing Director, Tamil Nadu Civil Supplies Corporation Chennai for the tenders floated by him vide tender Ref. No. Spl.Prog.16/ **29251** /2013 for the purchase of **34,46,000** (**Thirty Four Lakh and Forty Six Thousand)** numbers of Electric Table Fan strictly conforming to the **BIS** specifications and I / we shall abide by all the conditions set forth therein. I/we also undertake to take back the Electric Table Fans at our cost and replace the same which are rejected by the Tamil Nadu Civil Supplies Corporation.

SIGNATURE OF THE TENDERER
WITH SEAL AND ADDRESS

DATE :

SIGNATURE OF THE TENDERER

Vide Check List Question No.20

Annexure – IV

SELF CERTIFICATION ON QUALITY

Certified that the quality of two samples and the Electric Table Fan to be supplied on successful tendering shall conform to the minimum and supplementary technical specifications prescribed in para - 21 of tender schedule as follows:-

A. Minimum specification

Description	Required specification	Whether confirm (Yes / No)
I) For Electric Table Fan	As per IS : 555-1979	

B. Supplementary specification and Compliance Statement of technical Specification

Sl. No	Description	Specification	Offered Specification	Remarks
1.	Rated voltage & frequency	230 /240 V, AC, 50 Hz		
2.	Input Power	Maximum 61 Watts		
3.	Size of fan	Blade sweep: 400 ± 5 mm		
4.	No. of speed steps	3 steps. OFF position near to lowest speed. Speed Setting: 1 (Low), 2 (Medium) & 3 (High) Stickers will not be permitted. Numbers should be engraved or screen printed.		
5.	Air Delivery	Minimum 65 cubic m. /minute		
6.	Service value	Minimum 1.08 cubic m. /min./W.		
7.	Speed	To be declared by the manufacturer		
8.	Type of fan	Oscillating: a) Angular movement not less than 60º b) No. of oscillations not less than 4 per minute at full speed Capacitor type		
9.	Blades	Well balanced 3 blades, moulded as single piece made up of chemical and heat resistant, virgin, high impact strength, translucent and blue tinged polypropylene material.		
10.	Class of insulation (winding)	Class 'B' (Copper wire winding). Insulation materials: a) Between coil & stamping slots and separator between running coil & starting coil – Polyethylene terephthalate (PET) film b) Sleeves (used for joints) – Braided glass fiber c) Lock sticks – Glass Epoxy laminate/ nylon 66/ PET		

SIGNATURE OF THE TENDERER

11.	Motor frame	Cast Aluminium with ventilation		
12.	Power cord	Moulded type plug with power cord of minimum 2 meter long (from the point where it comes out) PVC insulated, sheathed, copper cable, cross sectional area not less than 0.5 sq.mm		
13.	Capacitors	As per IS: 1709: 1984. Amendment No. 1, 1986, Amendment No. 2, 1989.		
14.	Other provisions	a) Protective guard, made up of Mild Steel wire duly machine welded and powder coated. Nominal diameter of the wires of guard not less than 1.30 mm. Centre distance between the wire shall not exceed 10 mm. Suitable reinforcing cross wires shall be provided. b) Lifting handle made out of Mild Steel galvanized powder coated wire of not less than 3 mm diameter, width 120 mm minimum, securely welded at the back side guard to withstand atleast 6 kg load to handle conveniently. c) All the parts shall be fitted in such a way that the final product is statically and dynamically balanced. d) Four numbers of rubber bushes should be provided at the base for secured mounting. e) The product shall be strictly jerk free with smooth oscillation and noise free running.		
15.	Base, Arm and Motor cover	Made up of virgin, high impact strength, Polypropylene of minimum 2.0 mm thick. All metal parts should be fully covered without any projection at the outer surface.		
16.	Class of protection a) Against electric shock b) Against dust and moisture for enclosure of motor and regulator	Class 1 / Class 2 protection against electric shock, 2 pin plug with class 2 protection as per IS 555 - 1979 IP 21 and IP 22 (as per IS : 4691-1968)		
17.	Colour	At the time of execution of order: a) Protective guard/ Lifting handle: White - powder coated b) Blade: Translucent & Blue tinged, Centre hub - white c) Motor cover/ oscillating switch knob: White d) Arm: White e) Base: Blue f) Switch knob: Blue/white g) Bottom bush: Black		
18.	Name plate details	1) Rated voltage 2) Wattage 3) Size of fan 4) Type of fan 5) Class of insulation 6) Class of protection		

SIGNATURE OF THE TENDERER

		7) Sl. Number.		
19.	Dimensions	The drawing for overall dimension and shape is given in annexure-XI. The shape is indicative**.** The tenderer may offer their own models which generally conform to the shape indicated. However the purchaser reserves the right to arrive at a common uniform design and shape with required changes and direct the suppliers to effect supply as per the common uniform design chosen.		
20.	Nett Weight	Not less than 3 kg.		
21.	Packing condition	In fully assembled, ready to use condition. Packing material such as Thermocol or any other scientifically approved material shall be used to avoid damage during transit. Damage during transit is at manufacturer's cost.		
22.	Instruction manual	To be provided with details of 1) Do's and Don'ts 2)Operating and cleaning procedure.		
23.	Sample to be tested at	Any NABL accredited or BIS recognized laboratory in India.		
24.	Third party test Certification as per the prescribed requirements	The testing requirements in the schedule of test indicated below shall be carried out in any NABL accredited or BIS recognized laboratory in India and a valid test report shall be furnished.		
25.	Specifications for plastic materials to be used in various parts	Specifications for plastics material as per TABLE 1 and test certificates shall be produced from any NABL accreditated or BIS recognized laboratory for ensuring the quality.		
26.	Assembling of two parts by fastening wherever required (Clamping devices)	Brass insert with screw to avoid undue risk of working loose. Minimum 4 nos. of Brass inserts are required for fixing the bottom cover. 2 nos. of Brass inserts are required for fixing the Switch Assembly**.**		

SIGNATURE OF THE TENDERER
WITH SEAL AND ADDRESS

Vide check list Question No.21

Annexure – V

Certificate

It is certified that I / We …….. have offered to supply a quantity of …….. Nos. of Electric Table Fan in the tender.

I am aware that as per tender conditions, if the quantity offered is **less than 1,00,000 units,** the tender will be treated as non responsive.

Signature of the Tenderer
with seal and Address

SIGNATURE OF THE TENDERER

Vide check list Question No.22

Annexure – VI

DECLARATION FORM

" I/ we having office at _____ declare that the tender forms downloaded from the website www.tncsc.tn.gov.in or www.tenders.tn.gov.in have not been tampered with / modified in any manner. In case, if the same is found to be tampered with / modified, I / we shall abide by all conditions setforth therein".

SIGNATURE OF THE TENDERER
WITH SEAL AND ADDRESS

DATE :

SIGNATURE OF THE TENDERER

Vide check list Question No.23

Annexure – VII

Tender's Covering Letter
(Letter should be submitted in Tender's Letter Head)

Date:

To
The Managing Director
No. 12 Thambusamy Road
Tamil Nadu Civil Supplies Corporation
Kilpauk
Chennai-600010.

Dear Sir,

Sub: Tender for Supply and Commissioning of Electric Table Fans under the Scheme of Government of Tamil Nadu for Distribution of Fan, Mixie and Grinder – Reg.

Ref: Tender Reference Spl.Prog. 16/ 29251 /2013.

1. We have examined the Tender for supply of Electric Table Fans as specified in the Tender. We undertake to meet the requirements and supply Electric Table Fans and services as required and are set out in the Tender document.

2. We attach our Technical Bid with EMD cover and Price Bid in separate sealed covers as required by the Tender both of which together constitutes our proposal, in full conformity with the said Tender.

3. We have read the provisions of Tender and confirm that these are acceptable to us. We further declare that additional conditions, variations, deviations, if any, found in our response shall not be given effect to.

4. We undertake, if our Bid is accepted, to adhere to the scope of work as specified in the Tender or such modified plan as may subsequently be agreed mutually.

SIGNATURE OF THE TENDERER

5. We agree to unconditionally accept all the terms and conditions set out in the Tender document and also agree to abide by this Bid response for a period as mentioned in the Tender from the date fixed for bid opening and it shall remain binding upon us with full force and virtue, until within this period a formal contract is prepared and executed, this Bid response, together with your written acceptance thereof in your notification of award, shall constitute a binding contract between us and TNCSC.

6. We affirm that the information contained in the Technical Bid or any part thereof, including its exhibits, schedules, and other documents and instruments delivered or to be delivered to TNCSC is true, accurate, and complete. This proposal includes all information necessary to ensure that the statements therein do not in whole or in part mislead TNCSC as to any material fact.

7. We agree that TNCSC is not bound to accept the lowest or any Bid you may receive. We also agree that you reserve the right in absolute sense to reject all or any of the products/ service specified in the bid response without assigning any reason whatsoever.

8. It is hereby confirmed that we are entitled to act on behalf of our company/ organization and empowered to sign this document as well as such other documents, which may be required in this connection.

Authorised signatory:
Name of the authorised person:
Designation:
Name of tenderer:
Stamp of Tenderer:

SIGNATURE OF THE TENDERER

Annexure – VIII

Sample Electric Table Fan Test Report

Name of the Testing Agency, Place:	
REPORT NO: Reference/<job no>	PAGE ___ OF ___
TEST ON Electric Table Fan	DATE OF ISSUE: dd.mm.yyyy

1.1	Service Request No.				
1.2	Name & Address of the Client				
1.3	Description & Identification of Test Sample(s)	Nomenclature:			
		Make:			
		Model:			
		Sl.No.:			
		Accessories			
1.4	Sample(s)	Received Date: dd.mm.yyyy	Test Completed Date: dd.mm.yyyy		
1.5	Testing performed at	_____ Centre			
1.6	No. of sample(s) tested	In Figure: _____ In Words: _____			
1.7	Standard/Test Procedure	As per Customer's Specification (Reference: IS-555-1979) Tender Reference: _____			
	Scope	Type Testing			
1.8	Major Equipment used and traceability Details				

No.	Equipment Used	Uncertainty (Best Case)	Calibration Reference/ Report Agency	Valid up to
1				
2				
3				
4				
5				
6				

The measurement carried out by using above equipment, are traceable to National Standards

SIGNATURE OF THE TENDERER

Annexure – IX

Bank Guarantee Format
(To be executed in Rs.100/- Stamp Paper)

To
The Managing Director
Tamil Nadu Civil Supplies Corporation
No. 12 Thambusamy Road
Kilpauk
Chennai - 600035

Bank Guarantee No:
Amount of Guarantee:
Guarantee covers from:
Last date for lodgement of claim:

This Deed of Guarantee executed by …….. (Bankers Name & Address) having our Head Office at ……..(address) (hereinafter referred to as "the Bank") in favour of The Managing Director, Tamil Nadu Civil Supplies Corporation, No.12 Thambusamy Road, Kilpauk, Chennai 600 010 (hereinafter referred to as "the Beneficiary") for an amount not exceeding Rs._____/- (Rupees _____ Only) as per the request of M/s. _____ having its office address at _____ (hereinafter referred to as "Supplier") against Letter of Acceptance reference _____ dated __/__/____ of M/s. Tamil Nadu Civil Supplies Corporation. This guarantee is issued subject to the condition that the liability of the Bank under this guarantee is limited to a maximum Rs._____/- (Rupees _____ Only) and the guarantee shall remain in full force up to 31.12.2014 from the date of Bank Guarantee and cannot be invoked otherwise by a written demand or claim by the beneficiary under the Guarantee served on the Bank before 31.12.2014 months from the date of Bank Guarantee.

AND WHEREAS it has been stipulated by you in the said ORDER that the Supplier shall furnish you with a Bank Guarantee by a Scheduled/ Nationalised Bank for the sum specified therein as security for compliance with the Supplier's performance obligations for a period in accordance with the contract.

SIGNATURE OF THE TENDERER

AND WHEREAS we have agreed to give the Supplier a Guarantee.

THEREFORE, we (Bankers address)……., hereby affirm that we are Guarantors and responsible to you on behalf of the Supplier up to a total of Rs._____/- (Rupees _____ Only) and we undertake unconditionally to pay you, upon your first written demand declaring the Supplier to be in default under the contract and without any demur, cavil or argument, any sum or sums within the limit of Rs._____/- (Rupees _____ Only) as aforesaid, without your needing to prove or show grounds or reasons for your demand or the sum specified therein. We will pay the guaranteed amount notwithstanding any objection or dispute whatsoever raised by the supplier.

This Guarantee is valid until __ months from the date of Bank Guarantee.

Notwithstanding, anything contained herein

Our liability under this guarantee shall not exceed Rs._____/- (Rupees _____ only). This Bank Guarantee shall be valid up to __ months from the date of Bank Guarantee and we are liable to pay the guaranteed amount or any part thereof under this Bank Guarantee only and only if you serve upon us a written claim or demand on or before _____.

In witness whereof the Bank, through its authorised Officer, has set its, hand and stamp on this ……. at _____.

Witness: (Signature)
(Name in Block Letters)

SIGNATURE OF THE TENDERER

Annexure – X

THE LIST OF MACHINERIES/ TESTING EQUIPMENTS ALONG WITH VALID CALIBRATION CERTIFICATE REQUIRED TO BE PROVIDED BY THE TENDERER AT THE MANUFACTURING UNIT

Electrical Table Fans **IS-555 : 1979**

Sl.	Name of the test	Clause	Equipments required	Range & Accuracy Required
1	Air Delivery	10.3	Chamber	as per IS : 555 : 1979
			Anemometer	as per IS : 555 : 1979
			Digital Stop watch	± 1%
			Variable frequency Equipment	Output Voltage 200 to 250 Voltage (adjustable) Output frequency 47-53 Hz (adjustable)
2	Temperature rise	10.4	Digital multimeter	1mV to 10V, ± 0.5% FS 1000 Ohms ± 1 %
			Digital thermometer	200°C ± 1%
			Digital Stop watch	± 1%
3	Leakage Current	10.5	Digital multimeter	1mV to 10V, ± 0.5% FS 1000 Ohms ± 1 %
4	High voltage	10.6	H.V.Tester	4000 V, 500 VA
			Digital Stop watch	± 1%
5	Insulation resistance	10.7	Insulation Tester	500V DC, 100 M□ ± 5%
			Digital Stop watch	± 1%
6	Starting	10.8	Digitizing Power meter	300V, 0 to 5 A, ± 0.5% FS
			Digital Stop watch	± 1%
7	Fan Speed & Input	10.9	Power meter	300V, 0 to 5 A, ± 0.5% FS
			Stroboscope	2000 RPM ± 1%
			Variable frequency Equipment	Output Voltage 200 to 250 Voltage (adjustable) Output frequency 47-53 Hz (adjustable)
8	Earthing	10.10	-	-
9	Protection against electric shock	10.11	Standard Test finger	As per figure1 & 2 of IS: 302-1(1979)
10	Moisture resistance	10.12	Humidity Chamber	Temp: 40±5°C, R.H. Not less than 90%±5%
			Insulation Tester	500V DC, 100M Ohm ± 5%
11	Mechanical endurance for regulators only	10.13	Digitizing Power meter	300V, 0 to 5 A, ± 0.5% FS
12	Cord grip	10.14	Cord anchorage apparatus	As per cl.25.0 of IS: 302-1(1979)
			Digital Vernier Caliper	± 1%
			Weights	11 Kgs.
13	Creepage distance and clearances	10.16	Digital Vernier Caliper	± 1%

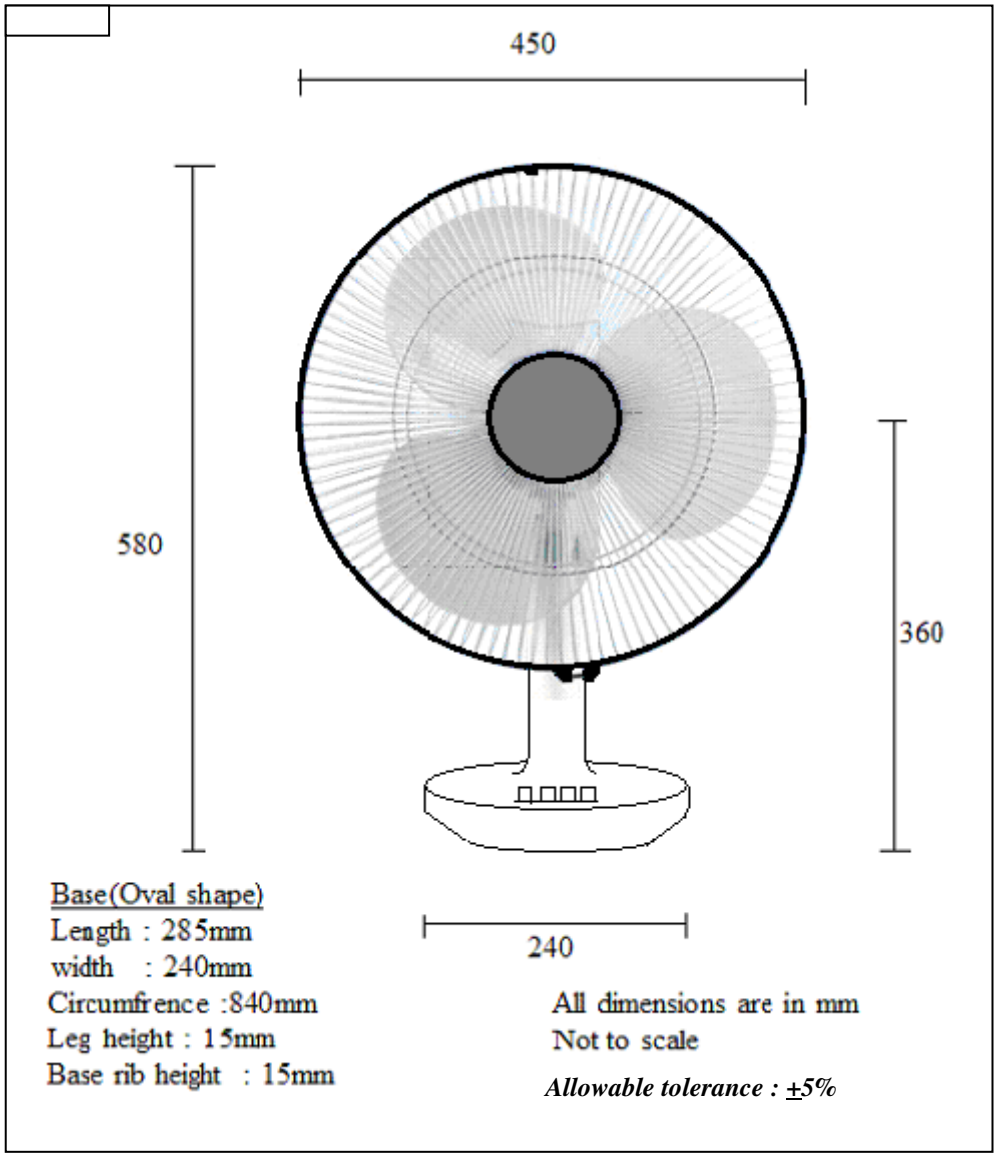
Note: Variation in range of parameters & accuracy may also be permitted subject to not less than the requirement of tests as per IS specification

SIGNATURE OF THE TENDERER

ANNEXURE-XI

(FOR PARA 14.8)

ILLUSTRATIVE MODEL OF ELECTRIC TABLE FAN



SIGNATURE OF THE TENDERER